

Attachment “A”
Pricing for VIRGINIA COMMONWEALTH UNIVERSITY
Contract Renewal Pricing, Effective 5-1-2017

Christopherson Reservation Center Full Service Transaction Fees:		
Agent booked - Domestic reservation	Includes airfare/rail*, rental car and hotel	\$24.00
Agent booked - International reservation	Includes airfare/rail, rental car and hotel	\$33.50
Agent booked - Hotel and/or Rental Car	Without airfare/rail	\$19.00
Agent Assistance with an Online booking	Agent assistance add-on fee for ticket booked online	\$15.00
*Agent booked Amtrak Specific Trains	Sunset Limited 1/2, Southwest Chief 3/4, California Zephyr 5/6, Coast Starlight 11/14, Texas Eagle 21/22/421/422, Capitol Limited 29/30, Lake Shore Limited 48/49/448/449, Cardinal 50/51, Carolinian 79/80, Palmetto 89/90,, Silver Star 91/92, Silver Meteor 97/98, Hoosier State 850/851	\$9.00
Online Transaction Fees:		
Online booking	Touchless - includes airfare/rail, rental car and hotel	\$9.00
Online - Hotel and/or Rental Car only	Touchless - without airfare/rail	\$4.00
Online - Exchange (touchless)	Online booking exchanged and processed by online booking tool	\$9.00
Online reservation with agent intervention	Online booking requiring an exchange with restrictions or AirBank credit	\$15.00
Miscellaneous:		
Award ticket redemption	Frequent flyer and promotional tickets	\$40.00
Around-the-World fares	Includes airfare, rental car and hotel	\$50.00
Travel Management Services:		
Online booking tool implementation	Customization, integration, training	Included
After-hours phone calls	No fee per call, standard transaction fees apply	Included
Account Management	Implementation, vendor negotiations, travel policy, and more	Included
Reporting	Standard and customized reports	Included
Christopherson Business Travel Proprietary Travel Technology - AirPortal®		
AirPortal 360™	Company level view of your entire travel program	Included
My Travel	Individual business travelers portal to all their travel data	Included
Airtinerary®	Intelligent itinerary for the business traveler	Included
AirSelect®	Flight options matrix	Included
AirBank®	Capture, audit, report and enforce the reuse of unused tickets	Included
DataLogic®	Travel spend analytics and reporting options	Included
ValueLogic®	Measure the ROI on your travel management program	Included
SecurityLogic®	Duty of Care and security management platform	Included
PolicyLogic®	Travel policy and preferred vendor integration	Included
ProfileLogic®	Advanced profile management	Included
Hotel and Car Re-Check®	Monitor reservations for lower rates on full service bookings	Included