



# VCU Procurement Services

## Virginia Commonwealth University University Purchasing Contract Summary Sheet

<b>Commodity:</b>	Linen Services for New Student Orientations	<b>Contract Number:</b>	8036243CK
<b>Vendor:</b>	Brook's Stitch & Fold, LLC	<b>Period / Renewals:</b>	05/30/2018 – 5/29/2021; No renewals
<b>Address:</b>	711 N. Sheppard Street Richmond, VA 23221	<b># of Vendors:</b>	One (1)
		<b>Payment Terms:</b>	Net 30
<b>Contact:</b>	Devon Chester	<b>Accepts Purchasing Card:</b>	Yes
<b>Phone:</b>	(804) 367-7979	<b>Fax:</b>	
<b>E-Mail:</b>	<a href="mailto:dchester@brooksstitchfold.com">dchester@brooksstitchfold.com</a>	<b>Website:</b>	<a href="http://www.brooksstitchfold.com">www.brooksstitchfold.com</a>
<b>Contract Pricing</b>	<b><a href="#">Contract Document</a></b> (Excluding Proprietary Information)		<b>Contract Modifications</b>

### Procurement Process: IFB

Contract Summary: Linen Services for New Student Orientations

Cooperative Language:

It is the intent of this solicitation and resulting contract(s) to allow for cooperative procurement, at the contractor's discretion. Accordingly, any public body, public or private health or educational institution or lead-issuing institution's affiliated foundations may access any resulting contract(s) if authorized by the contractor.

**Note:** Please reference the contract number on purchase requisitions, purchase orders, and when contacting the vendor.

VCU PURCHASE ORDER #: EP2787935 Contract Type: Term SWaM Class: M Report SWAM: Yes eVA: Yes Category: Services