



VCU Procurement Services

Virginia Commonwealth University University Purchasing Contract Summary Sheet

Commodity:	T-Shirt Screen Printing	Contract Nbr:	7587811AZ-05
Vendor:	Promo Considerations	Period / Renewals:	September 30th, 2021 through September 29th, 2022 with zero (0) successive one (1) year renewal options.
Address:	3705 Saunders Ave Richmond, VA 23236	Nbr of Vendors:	6
Contact:	Monica Glave	Payment Terms:	Net 30
Phone:	804-176-3402	Accepts Purchasing Card:	Yes
E-Mail:	MGlave@promoconsiderations.com	Fax:	804-288-2330
		Website:	www.PromoConsiderations.com

Contract Pricing	Contract Document (Excluding Proprietary Information)	Contract Modifications
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Procurement Process: RFP

Contract Summary: Contracts to provide promotional t-shirts/ apparel for Virginia Commonwealth University on an as needed basis.

Cooperative Language: It is the intent of this solicitation and resulting contract(s) to allow for cooperative procurement, at the contractor's discretion. Accordingly, any public body, public or private health or educational institution or lead-issuing institution's affiliated foundations may access any resulting contract(s) if authorized by the contractor. Participation in this cooperative procurement is strictly voluntary. If authorized by the Contractor(s), the resultant contract(s) may be extended to the entities indicated above to purchase at contract prices in accordance with contract terms. Upon request, the Contractor shall notify the lead-issuing institution in writing of any entities accessing the contract. No modification of this contract or execution of a separate contract is required to participate. The Contractor shall provide usage reports for all entities accessing the Contract upon request. Participating entities shall place their own orders directly with the Contractor(s) and shall fully and independently administer their use of the contract(s) to include contractual disputes, invoicing and payments without direct administration from the lead-issuing institution. The lead-issuing institution shall not be held liable for any costs or damages incurred by any other participating entity as a result of any authorization by the Contractor to extend the contract. It is understood and agreed that the lead-issuing institution is not responsible for the acts or omissions of any entity, and will not be considered in default of the Agreement no matter the circumstances.

Note: Please reference the contract number on purchase requisitions, purchase orders, and when contacting the vendor.

VCU PURCHASE ORDER #:	Contract Type: RFP	SWaM Class: S	Report SWAM: Yes	eVA: Yes	Category: Promotional Products
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